



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO. 13

Date: 25.06.2020

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on 25th June, 2020 at 11.30 A.M. in the IQAC Conference Room under the Chairmanship of Prof. Naresh, Principal-in-Charge of the college to discuss on the schedule Agenda. The following signatory members remained present in the meeting and participated in the discussion. The decision taken in the meeting has been recorded as state below.

Members Present:

1. Naresh Kumar Parhi
2. Mihir Kumar Panda
3. Pravakar Mahajan
4. Ramakanta sahu
5. Rabindra Kumar Sahu
6. Shishir Kumar Parhi
7. Kamalakanta Agasti
8. Sangram Kumar Das
9. Aswini Mohapatra
10. Sarat Chandra Panda

1. The proceedings of the last meetings were read out and confirmed unanimously.
2. Discussed and IIQA to be submitted to the NAAC. It is apprised that the NAAC steering committee is on progress to record the required data and their discussion for finalization of each matrix to be presented to NAAC is continued.
3. Discussed about online classes during the out-break of COVID-19. It is apprised of the all the Department, Science, Arts & Commerce streams are continuing their on-line classes. However, due to interruption of Net Connection and non-availability of smart phone to some students, the on-line mode of taking classes has not become tally effective. IQAC advised the staff members to provide study materials in students e-mail, What-app and also take conferencing classes.

4. It is discussed that the COVID guideline is to be displayed for the awareness of students and employees. The sanitary items are to be kept for their use. The thermal screening of staff members is necessary and the students' entry into the campus has been decided to be prohibited.
5. The IQAC reviewed the construction work going on in view of NAAC Accreditation of the college. It is decided that, the different group of worker shall be engaged for completion of all new construction and Repairing work, Coloring and beautification within the dateline.
6. It is decided that the college Auditorium is to be furnished properly with all necessary equipment and the same is to be presented NAAC for assessment. The colleges Authorities are suggested to speed up the work allotted to the concerned employee.
7. The IQAC discussed about construction of parking shed for staff and students newly. So, the college authorities advised to consult the people's representative to sanction found for the same on welfare scheme.

The meeting was over with a vote of thanks to all.



Signature,
Co-ordinator, IQAC



Signature,
Principal, Gopalpur College,
Gopalpur, Balasore
Gopalpur College Gopalpur
Balasore



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

Dated 28-09-2020

A meeting of the Internal Quality Assurance cell of Gopalpur College, Gopalpur, Balasore, was held on at 28.09.2020 at 11.00 A.M. on the IQAC Conference Hall under the Chairmanship of Prof. Naresh Kumar Parhi, Principal in-charge of the college to discuss on the scheduled agenda. The following signatory members remained present in the meeting and participated in the discussion. The decision taken in the meeting is recorded on stated below.

Members present:

1. Naresh Ku Parhi
2. Mihir Ku Panda
3. Pravakar Mahajan
4. Rabindra Ku Sahoo
5. Ramakanta sahu
6. Nagendra Ku Padhi
7. Shishir Ku Parhi
8. Snehalata Tripathy
9. Rupali Senapati
10. Kamalakanta Acharya
11. Sangram Ku. Das
12. Aswini Ku. Mohapatra
13. Sarat Chandra Panda
14. Rajendra Narayan Kar
15. Nihar Ranjan Kar

1. Confirmation of last proceeding

The proceeding adopted in the last meeting was read out and unanimously confirmed.

2. Discussion about of AQAR

After the Chairmen's welcome address the Co-ordinator of IQAC presented a report highlighting the features of AQAR submitted to NAAC from 2015-16 academic year to 2019-20 academic sessions and the same are reported to have been accepted by NAAC. The IQAC felt satisfied of the data presented in AQAR.

3. Discussion about IIQA

The Co-coordinator further presented his report on Institutional Information for Quality Assessment (IIQA) submitted to NAAC on Dt: 24.09.2020 and their clarification sheet as required by the assessment agency has already been submitted. Further the acceptance of IIQA by NAAC and their permission for submission of Self Study Report of the college within 45 days latest before 07.11.2020 has been datelined to complete the process. The Steering Committee constituted for preparation of SSR has already prepared the sketches of the report

4. Reporting Submission of SSR:

The data recorded to present in SSR are put forth the before the Internal Quality Assurance Cell. The chapterise discussion of data in made before IQAC After due modification as per suggestion esteemed members, the points are noted down for rectification in SSR. Finally, the IQAC granted permission to the college authorities represented through the Steering Committee to submit Self Study Report of the college within the scheduled time limit

5. Regarding updation of college website:

The discussion on updation of college data in its website was deliberated among the members present. The IQAC felt it urgent to hoist updated data related to Academic, Administration, Financial governance as well as college support services in its website. The members in charge of the website are advised to consolidate the required data and put it for disclosure in college website.

6. Review of Preparedness of Beautification of College Campus:

The discussion related to cleaning, labeling, coloring renovation work, modeling the looks of the department has been made. The IQAC suggested allocating funds towards beautification of the college compound.

7. Regarding Students Response on Online Classes:

The discussion related to lesson work during pandemic period was held in IQAC. It was reported that about 60% of students have been talking part in the online lesson delivery. But, due to students not possessing android phone or network for problem the optimum coverage has not been attained. It is reported on verification that almost all faculties have been talking online classes.

8. Regarding students support in accreditation process:

It is discussed that students feedback contribution and students satisfaction survey have been quite satisfactory. Moreover, IQAC resolved to sensitize the students to contribute their satisfaction reports to the NAAC's requirement. Moreover, mock drill regarding Peer is assessment process is to be made for the awareness of the students.

9. Alumni Engagement in Accreditation Process:

The IQAC resolved to improve alumni engagement in the college development. Their meetings must be frequented with the agenda of college problems infrastructure necessities and their contribution towards academic and physical facilities. They are to be sensitized through proper communication to interact when the Peer Team visit.

10. Involvement of Parents and Local Gentry in Accreditation Process:

It is suggested to be college authorities to convene parents meet in due interval. Their valuable suggestion for academic growth is to be considered and utilized. Moreover, they are to be made aware of college contribution, lunching of programmers as well as their role in accreditation process.

11. Readiness of Departments and Support Services:

The IQAC resolve that the college authority has to take official steps to keep the Department ready in all respect to satisfy the requirement of the Peer Team.

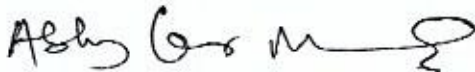
12. Updation of Records in Sports, Library, Accounts, Hostel, Laboratories and Social work :

The IQAC unanimously decided to keep the records of different sections and support services such as library, laboratories, career counseling cell. Accounts and hostel updated for verification of the Peer Team.

13. Mock Drill for support to Peer Team

It is further decided that a mock drill is to be made in different departments before actual peers visit is arranged. The IQAC unanimously resolved to take expenditure step to submit its self study report as soon as possible.

The meeting was over with a vote of thanks to all the participants.



Signature,

Co-ordinator, IQAC



Signature,

Principal, Gopalpur College,
Gopalpur, Balasore



INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE

RESOLUTION NO: 15

Dated: 10.04-2021

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore was held on 10.04.2021, Saturday at 11 AM in IQAC Conference Room under the Chairmanship. Prof. Naresh Kumar Parhi, the Principal of the College to discuss and finalize the agenda scheduled before. The following member of IQAC participated in the discussion and resolved the decision as follows.

Members Present

1. Naresh Ku. Parhi
2. Mihir Ku. Panda
3. Pravakar Mahajan
4. Rabindra Ku. Sahoo
5. Ramakanta Sahu
6. Nagendra Ku. Padhi
7. Shishir Ku. Parhi
8. Snehalata Tripathy
9. Rupali Senapati
10. Kamalakanta Acharjya
11. Sangram Ku. Das
12. Aswini Ku. Mohapatra
13. Sarat Chandra Panda
14. Rajendra Narayan Kar
15. Nihar Ranjan Kar

1. Confirmation of last Proceeding

The proceedings adopted in the last meeting was read out and after presentation of action taken in this regard the same was unanimously confirmed.

2. Regarding Peer Team Appearance

The discussion was held on Peer Team visit to the college on 23rd April and 24th April (Friday and Saturday). The Assurance Cell discussed on their welcome, place of stay and visit to the different support services and Academic Units of the college. It is decided to keep the Higher Secondary Classes suspended on the day of their visit in order to give better attention to interaction Peer Team members. It is decided to setup all places of visit in proper order and decorum. Further, the college authorities are advised to provide feedback and training to the all sectional officers and supporting staff in this regard.

3. Review on Preparedness of Stakeholders

It is advised that the students, Alumni, Parents, boarders, both Teaching and Non-Teaching staff are to be communicated with tips about their role in accreditation process. The selective members of each section are to be invited keeping in view of spread of pandemic Covid-19.

4. Regarding Function of Support Services Physical and Academic Infrastructure

It decided to review the condition and working of library, laboratories, Hospital, canteen, Computer, Laboratory, NSS, YRC, Gymnasium, Common Rooms, Incubation Centre, Smart Class, and office segments. If any deficiency is detected the same needs to be rectified with proper step. No delay or lingering in setting up the order may be allowed.

5. Campus cleaning and Beautification

The College authorities are advised to clean the campus with volunteers of NSS, YRC and to take the help of Swachh Bharat Unit, Gopalpur, the college collaborator. The painting, leveling and coloring as necessary are to be completed within a time limit.

6. Discussion Regarding Health Alert in view COVID Guidelines

In view of pulling on COVID pandemic it is decided the college will take ample measure to restrict entry to the persons who have no face mask. The steps are to be taken to provide face masks to the invites at the entrance of the college. The sanitizing of all rooms and support services are to be completed before the arrival of Peer Team. The sanitizing items and health protection support are to be provided to the Peer Team members as well as all employees, elites, government and university representatives taking part in accreditation process. The utmost care must be taken to provide tea and lunch to the participants.

7. Role of IQAC in college Development and Review of Action Taken Report-202021

The discussion related to the IQAC role in college development was discussed in the meeting. It is reviewed; the IQAC has played a vital role in providing suggestive order of academic pursuit such as remedial classes, proctorial system, and online class, promotion of ICT support, implementation of Add-on courses, updation library, laboratories and college website. Moreover, the cell has advised to maintain quality as per bench mark decided in its sitting in quality teaching, students support, Healthy Practice, and infrastructure development. The training, workshop, orientation

programme and seminar schedules are also given priority for improvement of life and communication skill of the teacher and students as presented in Action Taken Report-2021.

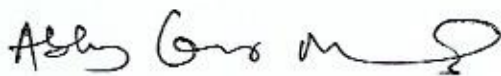
8. Regarding Delay in Accreditation Process

The topic related to delay in accreditation for Second and Subsequent cycles was discussed in the meeting. It is observed due to frequent succession of Principals and their short term tenure, the work of reaccreditation of the college delayed. Moreover, the process of accreditation changing from offline to online and reschedule of metrics at the benchmark decided by NAAC. The work taken up in this regard previously cannot be utilized.

9. Regarding Future Programme of IQAC

It is decided that the function of IQAC is a continuous process. The frequent reconstitution of IQAC as per NAAC rule is required to facilitate the new panel with model thoughts. The steps in this regard for modeling IQAC hoped for receiving RUSA fund if the institution is granted accreditation by esteemed Assessors of NAAC and its Executive Council. Moreover, the new professional courses and vocational educational is scheduled to be providing on Self- financing mode including the courses of Computer Science if Government permission is accorded. The use of more e-practices and ICT devices in academic and administration purposes will be adopted in future. The enhancement of physical infrastructure facilities will be given priority and professional training programme both staff and students will be widened.

The meeting was over with a vote of thanks to the person on chair and members who participated in the meeting.



Signature,
Co-ordinator, IQAC



Signature,
Principal, Gopalpur College,
Gopalpur, Balasore
Gopalpur College Gopalpur
Balasore



GOPALPUR COLLEGE, GOPALPUR, BALASORE

INTERNAL QUALITY ASSURANCE CELL

Action taken report : 2020-21

Submitted on : 10.04.2021

Honorable Chairperson and Members of IQAC, the IQAC of the college has been playing a vital role in progress of the institution. So far as its role in Academic session 2020-21 is concerned the Action Taken Report of the year is hereby presented before this esteemed forum for review and appreciation.

1. As per steps taken by the IQAC, the steering Committee has been able to successfully submit. The SSR of the college with the data from the Academic session-2015-16 to the session 2019-20 in November-2021 and the same has been accepted by the NAAC.
2. The college has also clarified the deficiencies required during Data Verification and Validation (DVV) of NAAC and has been able to present special claim in Administrative, Academic and Students related issues.
3. The college has adopted two innovative best practices such as 'Skull Gallery' and 'Each one support Two' programme in the Academic session 2020-21. Such practice incur involvement of students in specimen collection and advanced learners supporting weaker mates.
4. The college has introduced two new certificate courses of Add-on programme such as **Certificate Course on Public Speaking** and **Add-on Programme on Computational Arithmetic** during the Academic session 2020-21 and in spite of pandemic situation 23 no of students were admitted in the course. The online classes were arranged to cover up such courses for students admitted.
5. The Internal Quality Assurance Cell arranged training programme on COVID-19 Academic problem and taking online classes for students course promotion.
6. The college has signed two MOUs. For teaching learning process, one with **Centurian University, Jatani, Khordha, (Odisha)** and other one with **Principal-Cum-Secretary, Saraswata Mahavidyalaya, Anantapur, Balasore**. This linkage can help for interchanging staff and students for the benefit of academic support, research activities, conducting seminars and collaboration programmes.

7. By the effort of IQAC, the college authorities have taken up programme of cleaning the campus, beautification and colouring the college building.
8. After discussion with Manager of Catering system of the college canteen, the quality of food service improved.
9. The stakeholders feedback reports were analyzed and submitted to college authorities for improvement in academic and administrative activities.
10. The best Teachers and Best student Awards were awarded to the successful beneficiaries after due analysis of their profile by the selection committee.
11. Funds have been provided for purchase of Library Books and issuing the same to students.
12. The college preparedness for Peer Team visit and assessment has been complete in all respects. The college remains thankful to all who are associated with college the process.
13. In spite of restriction of students entry into college campus during the pandemic situation three poor but meritorious students have got support for study assistance to pursue their studies here.
14. The Alumni Association has contributed fund to erect the asset for front garden of the college, offered certain assistance for erection of college open pendal and southern side boundary wall.
15. Due to pandemic situation the programme like Annual Sports, Cultural Competition and Inter College Cultural Meet have suspended. So, the college has made special effort for practice of such curricular and extra-curricular activities in those students individual effort.

The above report has been submitted for your appreciation and further review.

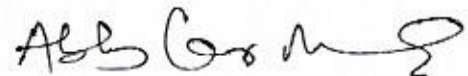
Thanks to all.



Principal

Gopalpur College, Gopalpur

~~Principal~~
Gopalpur College Gopalpur
Balasore



Co-ordinator

Internal Quality Assurance Cell